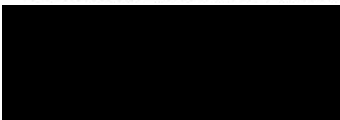
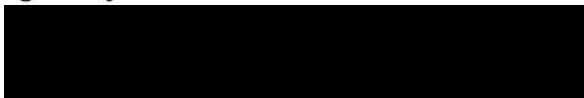


BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS

This is a record of a decision taken by an officers under delegated powers and where necessary taken in consultation with members and officers.

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|---|
| Delegated Power Specify the particular delegated power being exercised by reference to the Delegation Scheme or Cabinet minute and date. Scheme of Delegation 1.3.1 – Timetable of Meetings 2020/21 |
| Decision Taken Specify precise details of the decision taken Agreeing the timetable for the new Municipal year |
| Reasons for the Decision Specify all reasons for taking the decision Setting the meeting timetable for the year to permit rooms to be booked and dates in diaries. |
| Options considered The timetable is prepared along the lines of that agreed in previous years. The Leader, Chairs and Vice Chairs, Management team and Assistant Directors have been consulted. |
| Any declarations of interest and details of any dispensations granted in respect of interests. None |
| List of Background papers Previous timetables |
| Authorisation Post Held D Gates, Executive Director Signature  Date 29 January 2020 |
| Consultation with members/officers If the decision is taken following consultation with the members/officers, please give details: Cllr Long Signed by Member as consulted:  Date January 2020 |

Calendar of Meetings 2020/21

| | 2020 | | | | | | | | | | | | 2021 | | | | |
|-----------|-------------------|------------|-----------|-----------------|-------------------|------------|------------|------------------|----------------|------------|------------|-----------------|------|--|--|--|--|
| | May | June | July | August | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | | | | | |
| Monday | | 1 PC | | 3 | | | 2 PC | | | 1 | 1 | | | | | | |
| Tuesday | | 2 E&C | | 4 CABINET | 1 R&D | | 3 | 1 | | 2 CABINET | 2 | | | | | | |
| Wednesday | | 3 CPP | 1 | 5 | 2 CPP | | 4 | 2 | | 3 | 3 | | | | | | |
| Thursday | | 4 PCSV | 2 PCSV | 6 | 3 | | 5 PCSV | 3 COUNCIL | | 4 | 4 | 1 | | | | | |
| Friday | 1 | 5 | 8 | 7 | 4 | | 6 | 4 | 1 BANK HOLIDAY | 5 | 5 | 2 GOOD FRIDAY | | | | | |
| Monday | 4 | 8 AC | 6 | 10 PC | 7 PC | 5 PC | 9 KLACC SE | 7 PC | 4 | 8 PC | 8 PC | 5 EASTER MONDAY | | | | | |
| Tuesday | 5 | 9 | 7 | 11 | 8 E&C | 6 R&D | 10 R&D | 8 E&C | 5 CABINET | 9 | 9 E&C | 6 | | | | | |
| Wednesday | 6 | 10 | 8 | 12 | 9 | 7 CPP | 11 CPP | 9 | 6 CPP | 10 | 10 | 7 | | | | | |
| Thursday | 7 ELECTION | 11 | 9 COUNCIL | 13 PCSV | 10 PCSV / COUNCIL | 8 PCSV | 12 | 10 PCSV | 7 | 11 PCSV | 11 PCSV | 8 COUNCIL | | | | | |
| Friday | 8 BANK HOLIDAY | 12 | 10 | 14 | 11 | 9 | 13 | 11 | 8 | 12 | 12 | 9 | | | | | |
| Monday | 11 | 15 | 13 | 17 | 14 AC | 12 | 16 AC | 14 | 11 PC | 15 | 15 AC | 12 PC | | | | | |
| Tuesday | 12 | 16 CABINET | 14 E&C | 18 | 15 | 13 | 17 CABINET | 15 | 12 R&D | 16 | 16 CABINET | 13 R&D | | | | | |
| Wednesday | 13 | 17 R&D | 15 | 19 | 16 | 14 | 18 | 16 | 13 | 17 CPP | 17 | 14 | | | | | |
| Thursday | 14 ANNUAL COUNCIL | 18 | 16 | 20 | 17 | 15 COUNCIL | 19 | 17 | 14 PCSV | 18 | 18 | 15 PCSV | | | | | |
| Friday | 15 | 19 | 17 | 21 | 18 | 16 | 20 | 18 | 15 | 19 | 19 | 16 | | | | | |
| Monday | 18 | 22 KLACC | 20 | 24 | 21 KLACC | 19 | 23 | 21 | 18 | 22 | 22 KLACC | 19 | | | | | |
| Tuesday | 19 | 23 | 21 R&D | 25 | 22 CABINET | 20 E&C | 24 | 22 | 19 | 23 R&D | 23 | 20 E&C | | | | | |
| Wednesday | 20 | 24 | 22 CPP | 26 | 23 | 21 | 25 | 23 | 20 | 24 | 24 | 21 | | | | | |
| Thursday | 21 | 25 | 23 | 27 | 24 | 22 | 26 | 24 | 21 COUNCIL | 25 COUNCIL | 25 | | | | | | |
| Friday | 22 | 26 | 24 | 28 | 25 | 23 | 27 | 25 XMAS DAY | 22 | 26 | 26 | 23 | | | | | |
| Monday | 25 BANK HOLIDAY | 29 PC | 27 AC | 31 BANK HOLIDAY | 28 | 26 | 30 | 28 OFFICE CLOSED | 25 AC | 29 | 29 | 26 | | | | | |
| Tuesday | 26 | 30 | 28 | | 29 | 27 | | 29 OFFICE CLOSED | 26 E&C | 30 | 30 | 27 | | | | | |
| Wednesday | 27 | | 29 | | 30 | 28 | | 30 OFFICE CLOSED | 27 | | | 28 | | | | | |
| Thursday | 28 | | 30 | | 29 | 29 | | 31 OFFICE CLOSED | 28 KLACC | | | 29 | | | | | |
| Friday | 29 | | 31 | | 30 | 30 | | | 29 | | | 30 | | | | | |

KEY:

- CAB = Cabinet
- E&C = Environment & Community Panel
- AC = Audit Committee
- R&D = Regeneration & Development Panel
- KLACC - King's Lynn Area Consultative Committee

PC = Planning Committee
 PC SV = Planning Committee Site Visits
 CPP = Corporate Performance Panel
 COUNCIL = Council
 ANNUAL COUNCIL 13/05/21

Half Term, Christmas and Easter
 Police & Crime Commissioner Elections
 NCC Elections - 6 May 2021